

# APPLICATION FORM

Please ensure you have read and understand the attached Terms and Conditions before returning this form to your child's school.

Child's Surname	Forenames
Date of Birth	School
School Year/Form	<i>Please tick as appropriate</i>
Instrument (or vocal)	<input type="checkbox"/> I have had individual music lessons before and have passed Grade _____
	<input type="checkbox"/> I have not had individual music lessons before. <input type="checkbox"/> I wish to hire an instrument if available <small>(not applicable to piano/keyboard/guitar)</small>
Preferred Lesson Length <input type="checkbox"/> 15 minutes <input type="checkbox"/> 20 minutes <input type="checkbox"/> 30 minutes <input type="checkbox"/> shared <b>if available</b>	<b>FOR PIANO / KEYBOARD LESSONS :</b> <b>(SHARED LESSONS NOT AVAILABLE)</b> <input type="checkbox"/> I have a piano at home <input type="checkbox"/> I have a keyboard at home
	Details of any medical condition that may require treatment during a lesson:

I agree / do not agree\* to lessons starting immediately. (\*Please delete as appropriate)

**I agree to the terms and conditions dated SEPT 2019 and understand these will be applicable for the duration of lessons.**

Signed ..... Date of Signature .....  
Parent / Carer

## Block Capitals Please

Title ..... Initials ..... Surname .....  
Address to which all communications should be sent

Postcode ..... Telephone .....

Email .....

**When completed this form should be detached and returned to the Head of Music at school. A copy will be given to the Music Teacher before lessons commence.**

BYMT will process and store your data in accordance with GDPR guidelines. Our Data Protection Policy is available online via our website <https://www.bymt.co.uk>

## TERMS AND CONDITIONS FOR MUSIC LESSONS

Licensed Teachers supplied through BYMT are not employees or workers of the school or BYMT but are in business on their own account.

### LESSONS & INSTRUMENTS

- There will be 30 lessons per academic year (an average of 10 per term). However, if you would like additional lessons these may be arranged through agreement with the teacher at the pro-rata teaching rate.
- A certain number of instruments are available for hire from the Trust. The hire fee includes 'wear and tear' repairs, replacement instruments and no extra charge for school holidays. The instrument hire form (*Form B*) must be completed and immediately returned to the Bromley Youth Music Trust.
- As you will be liable for loss or any accidental damage to an instrument, be it your own or hired from BYMT, it is advisable to obtain insurance to cover this.
- Lessons missed by pupils will not be credited unless adequate notice has been given to the teacher to rearrange their schedule. There will be no credit for leave taken by pupils during a term.
- Should a lesson be cancelled due to circumstances beyond the control of the teacher, they will take all reasonable steps to make it up. BYMT cannot guarantee that this will be possible.
- The teacher licensed by BYMT may supply you with a substitute teacher from time to time and will inform you accordingly.
- If you wish to discontinue lessons
  - written notice must be given to the instrumental teacher by the last school day before half term to take effect from the end of that term.
  - A copy of this cancellation of lessons must also be sent to BYMT.

*If you discontinue lessons at the start of a term you will be liable for that term's fee. If you discontinue lessons after half term you will be liable for the following term's fee. However, due to the long summer break, students giving notice to discontinue lessons **by the last school day of the Summer term** will only be charged half a term's fee in lieu of notice.*

- The music teacher licensed by BYMT reserves the right to discontinue lessons and BYMT reserves the right to reclaim hired instruments at any time.

### PAYMENTS

- Fees will be reviewed annually. Invoices will be submitted termly to parents by BYMT or by the teacher in the case of a Licensed Teacher
- Payment for lessons and hire of instruments is due in advance at the start of each term and must be made within 14 days of receiving an invoice. If payment is not made within this 14-day period the music teacher licensed by BYMT reserves the right to suspend any further lessons until payment is received otherwise, he or she will pursue the debt. *Lessons missed through late payment of fees will not be made up or refunded.*
- Parents must pay for music and external examination fees (upon agreement) also accessories such as strings, rosin and reeds.

### REMISSION OF FEES

- Parents /carers who experience financial difficulty should contact Bromley Youth Music Trust for information about the BYMT Young Musicians' Fund.

# BYMT INSTRUMENTAL AND VOCAL LESSON FEES

## SEPTEMBER 2019 – JULY 2020

Fees will be reviewed annually by licensed teachers, who will communicate any increase to you directly in writing. NB. There are 3 terms per academic year

£65.00 per term 2 sharing a 20 minutes  
OR 3 sharing a 30 minutes

£97.50 per term for individual 15 minute lessons  
OR 2 sharing a 30 minute lesson.

£130.00 per term for individual 20 minute lessons.

£195.00 per term for individual 30 minute lessons.

### HIRE CHARGES FOR BYMT INSTRUMENTS

£35.00 per term to hire a violin, 1/2 size or smaller, pBones,  
pTrumpets and Clarineos.

£55.00 per term to hire any other instrument.

There will be no charge to pupils receiving remission of fees  
on grounds of hardship but instruments must still be insured.

SEPT 2019

Supported using public funding by  
Department for Education | ARTS COUNCIL ENGLAND | ARTS COUNCIL ENGLAND



Bromley Youth Music Centre  
Southborough Lane Bromley BR2 8AA

Tel 020 8467 1566

E [contact@bymt.co.uk](mailto:contact@bymt.co.uk)

[www.bymt.co.uk](http://www.bymt.co.uk)

A Charitable Company No. 1031590

Principal: Ian Rowe BMus LGSM

## APPLICATION FOR INSTRUMENTAL OR VOCAL MUSIC LESSONS

### SEPTEMBER 2019 - JULY 2020

