



Application Form
Bromley Youth Music Trust
 Lead Partner in The Bromley Music Hub



Application for the position of BYMT Trustee

1. Personal Details (BLOCK CAPITALS)

Surname: Title (e.g Mr, Mrs, Miss, Ms) :

First name/s:.....

Previous surname if relevant:..... Date of Birth:

Address:

Town or City:Postcode:

Telephone No. (home):(mobile)

Email

National Insurance No.									
------------------------	--	--	--	--	--	--	--	--	--

Do you require a work permit to work in the UK? YES NO

If yes and applicable, when does your permit expire? (month, year):

When would you be able to take up this appointment?

2. Employment
 (Please start with most recent)

Name of Employer	Post	From	To

3. Current Role

Write a brief description of your present (or most recent) duties/responsibilities

4. Experience in the Role of Trustee

Organisation (please state address)	Dates	Titles

5. References

All candidates must give details of two referees. You should not be related to your referees. Referees should be either a previous employer or someone with knowledge of your skills and work experience.

Second Reference

First Reference

Name of Referee

Job Title

Employer

Address

.....

.....

Post Code.....

Tel No

Email

Period known (years).....

Name of Referee.....

Job Title

Employer

Address

.....

.....

Post Code

Tel No

Email

Period known (years).....

6. Your supporting statement

Use this section to set out your reasons for applying for this position and show how your qualifications, experience, skill and qualities support your application. Wherever possible give practical examples from your current or previous employment. Examples may also include any voluntary or social activities if you consider them relevant to the requirements of the role.

[Empty text box for supporting statement]

7. Protection of Children

Because of the nature of the work for which you are applying you are required to make disclosure of any criminal conviction. By virtue of the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 and the Rehabilitation of Offenders Act 1974 (Exceptions) (Amendment) Order 1986 this post is exempt from provisions of Section 4 (2) of the Rehabilitation of Offenders Act 1974. Applicants are therefore, not entitled to withhold information about convictions which for other purposes are 'spent' under the provisions of the Act, or of any bind-overs or cautions, and in the event of employment, any failure to disclose such convictions could result in dismissal. Any information given will be completely confidential and will be considered only in relation to an application for positions to which the Order applies. Under the provisions of the Rehabilitation of Offenders Act 1974 (Exemptions) (Amendment) Order 1986 you may, however, be asked questions about any offences and the Trust is empowered to make enquiries of the police as to the existence of a criminal record for any applicant for the post for which you have applied.

Details of convictions (including 'spent' convictions), bind-overs and cautions are as follows:
(Enter 'NONE' if applicable)

Date:Offence:

Sentence:

Please give details of your police check with the DBS.

Police check date: DBS number:

8. Data Protection

Under the terms of the Data Protection Act 1998, the information you provide on this form will only be used by Bromley Youth Music Trust for the purpose of assessing your suitability for employment, for monitoring policies and procedures, and for personal management purposes.

For any position that you apply for, if unsuccessful, this information may be retained on file for 6 months. The information may be used in internal proceedings to consider a complaint about the selection process and/or to defend against a legal challenge to the fairness of the selection process from any interested party. The information you provide to us on this form may also be used in the prevention and detection of crime and fraud, or shared with other bodies administering public funds solely for this purpose.

9. To be signed by all applicants

I declare that the information I have provided is true and accurate and in particular that I have not omitted any material facts which may have a bearing on my application. I understand that a false declaration, which results in my appointment as a Trustee may render me liable to dismissal.

I understand that any offer will be subject to satisfactory police checks.

Signed:

Date:

Bromley Youth Music Trust aims to promote equality of opportunity for all with the right mix of talent, skills and potential. BYMT welcomes applications from diverse candidates. Criminal records will be taken into account for recruitment purposes only when the conviction is relevant. Having an 'unspent' conviction will not necessarily bar you from employment. This will depend on the nature, circumstances and background to your offence(s)